

慕光英文書院

2024-2025 年度中一自行分配學位(2024 年 9 月入讀中一)申請須知

- (一) 申請日期：2024 年 1 月 2 日(星期二)至 1 月 16 日(星期二)(包括首尾兩日)
- (二) 教育局規定每位申請者最多只能向兩間中學提出申請，否則其申請作廢。
- (三) 按教育局指示，學校將不處理有關申請表：
- 逾期遞交的申請表
 - 派位年度、學生編號及申請編號經塗改的申請表
 - 學生姓名、性別及出生日期經塗改而未附有小學校印的申請表
 - 影印、損毀或欠完整的申請表
- (四) 請把填妥的「中一自行分配學位申請表」連同下列文件於 2024 年 1 月 2 日至 2024 年 1 月 16 日下午 4:30 或之前交回/寄回本校或於 2024 年 1 月 16 日下午 11:59 或之前透過「中一派位電子平台」遞交：
- (1) 小學五年級上、下學期成績表及小六上學期成績表副本
 - (2) 課外活動優良紀錄(證書或獎狀)副本
 - (3) 交表時須出示上列文件的正本供本校職員核對資料
 - (4) 已貼上郵票及清楚書寫通訊地址的回郵信封一個
- (五) 申請者無需遞交小學校長推薦信。
- (六) 面試日期 2024 年 2 月 3 日(星期六)
- (七) 本校以郵遞或電話方式通知所有申請者面試時間。
- (八) 取錄準則：
- | | |
|-----------------|-----|
| (1) 學業成績 | 40% |
| (2) 面試表現 | 25% |
| (3) 操行 | 20% |
| (4) 課外活動表現/學校聯繫 | 15% |
- (九) 本校於 2024 年 3 月 27 日 以郵遞及電話方式通知所有正取申請者的家長。
- (十) 本校自行收生名額為 40 位。
- (十一) 所填報資料及遞交的文件副本，只供用作本學年中一自行分配學位之用，待中一分配學位程序完成後，有關資料及文件副本將被銷毀。

Mu Kuang English School
2024-2025 Secondary One Discretionary Places
(Admission to Secondary 1 (S1) in September 2024)
Notes for Parents on the Application

- (1) Date of Application : 2 - 16 January, 2024 (first and last day inclusive)
- (2) **Please note that candidates may apply to NOT MORE THAN TWO secondary schools listed in the “Handbook for Application for Secondary 1 Discretionary Places”, otherwise his/her chance of acquiring a discretionary place will be forfeited.**
- (3) According to the instructions from EDB, schools **WILL NOT** proceed the application forms that are
- submitted later than the deadline;
 - with year of allocation, student number and application number altered;
 - with student name, sex and date of birth altered without approval from applicant’s primary school;
 - photocopied, damaged or incomplete.
- (4) The duly completed application form, together with the required documents, should be submitted to our school in person / by post **on / before 4:30 p.m. on 16 January 2024** or via the SSPA e-Platform **on / before 11:59 p.m. on 16 January 2024**.

Documents to be included are:

1. Photocopies of school academic reports for Primary 5 (first Term and second Term) and Primary 6 (first Term)
 2. Photocopies of relevant certificates, awards and/or proof of extra-curricular activities
 3. Original copies of the above documents should be provided for verification upon request
 4. A self-addressed and stamped envelope
- (5) Recommendation letters from primary schools are not required.
- (6) The tentative date for interview will be 3 February 2024 (Saturday).
- (7) All applicants will be notified for interview by letter or phone.
- (8) The Secondary 1 Discretionary Places admission criteria and weighting are as follows:

Academic Performance	40%
Interview Performance	25%
Conduct	20%
Extra-curricular Activities and Connection with School	15%

- (9) Parents of successful applicants will be notified by letter and phone on 27 March 2024.
- (10) The number of discretionary places of our school is **40**.
- (11) All submitted personal information and photocopies of documents will only be used for the application procedures, and will be destroyed after the completion of all procedures.